

**BID 5 AND AWARD COMMITTEE-BFP REGION 6**  
Gen. Macario Peralta Jr., Drive, Iloilo City

**MINUTES OF THE MEETING**  
17 0930H June 2021

**Pre-Bid Conference**

1. Pre-Bid Conference for Printing of ISO Aligned FSIC, FSEC and OPS Forms CY 2021

**PRESENT**

SUPT ARNOLD D ALBA	Chairperson, BAC
CINSP ALAN G GATUNGAY	Vice Chairperson, BAC
CINSP STEPHEN G JARDELEZA	Member
SINSP SEDGIE I GERARDO	Member

**Secretariat**

INSP DELSIE S DE BORJA	Head Secretariat, BAC
SFO2 Lyra P Villafranca	Member
SFO2 Amalyn P Lopez	Member
FO3 Mhan Jhet Paul D Ortencio	Member
FO2 Jan Erwin C Caturas	Member

**Technical Working Group**

INSP MARICEL C CORDERO	Head BAC, TWG
SFO2 Dennis E Olivares	Member
SFO2 Joelyn T Animas	Member

**ABSENT**

INSP JASMIN C MECENAS	Member, BAC
SFO1 Christopher D de Guia	Member-TWG
SFO1 Constantine E Puno	Member-TWG

Bidder(s)  
Malones Printing Press  
Iloilo Printing and Services  
Makinaugalingon Printing Press

**I. AGENDA:**

Pre-Bid Conference for the Printing of ISO Aligned FSIC, FSEC and OPS Forms CY 2021 with an ABC of Two Million Three Hundred Ninety Seven Thousand Eighty Two Pesos and Twenty Centavos (Php 2,397,082.20)

**II. CALL TO ORDER**

The Proceeding was called to order at 0930H at the Office of the Regional Director, 3/F BFP Regional Office 6, Gen. Macario Peralta Jr., Drive, Iloilo City. It was presided by SUPT ARNOLD D ALBA, Chairperson, BAC, BFP6, which directed the Head Secretariat to call for an attendance check. Having Three members present, the chairman moved to declare a quorum to signal the start of the proceedings.

**III. MINUTES OF THE MEETING**

The BAC after the opening prayer acknowledged all the bidders present through the Head Secretariat, BAC, BFP6.

The BAC proceeded with the Pre Bid Conference for The Printing of ISO Aligned FSIC, FSEC and OPS Forms CY 2021 with an ABC of Two Million Three Hundred Ninety Seven Thousand Eighty Two Pesos and Twenty Centavos (Php 2,397,082.20).

The BAC discussed to the bidders present the details on the provisions listed on the Instruction to Bidders (ITB). Among the issues discussed was the addendum issued by the BAC last June 15, 2021, also details on thickness of the paper to be used and certification from the bidder stating that they have engaged in the business of printing of forms with security features with at least Five (5) years immediately preceding the submission of opening. The BAC likewise discussed that the place of delivery shall be at the Office of the Provincial Fire Marshal, Region 6 based on the approved distribution.

Having no issues to discuss, the BAC through SUPT ARNOLD D ALBA declared the proceeding adjourned, upon motion by CINSP ALAN G GATUNGAY, which was seconded by CINSP SIDGIE I GERARDO.


#### **IV. ADJOURNMENT**

The proceeding adjourned at 1045H.

Prepared by:

  
DELSIE S DE BORJA  
INSP BFP  
Head, Secretariat, BAC-BFP6

Certified Correct by:

  
ARNOLD D ALBA  
SUPT BFP  
Chairperson, BAC-BFP6